

# Application for Credit

## Mission Electric Supply, Inc.

DATE: _____
SALES REP: _____
CUSTOMER MARKET: _____

CHECK THE BOX FOR THE LOCATION WHERE YOU ARE APPLYING.

**Mission Controls & Automation**

**SAN ANTONIO**  
3444 E Commerce  
San Antonio, TX 78220  
(210) 224-9481  
Fax (210) 224-4069

**Mission Automation Group**

**Corpus Christi**  
4455 South Padre Island  
Corpus Christi, TX 78411  
(361) 225-0036  
Fax (361) 225-1207

**SIGNED, COMPLETED APPLICATION MAY BE FAXED TO 210-270-8320 OR 210-224-1723 OR EMAILED TO YVONNE.CIONE@MISSION-CONTROLS.COM OR MAILED TO 3444 E Commerce St SAN ANTONIO TX 78220**

Purchaser requests that Mission Electric Supply, Inc. extend credit to Purchaser to buy merchandise. Purchaser verifies that the following information is true and accurate, and Purchaser knows that Mission Electric Supply, Inc. will rely on the information in its determination of whether credit should be extended. Purchaser promises to pay for all credit purchases according to the Terms and Conditions of Credit Sale (on back).

Business Name: \_\_\_\_\_ Tel # (\_\_\_\_) \_\_\_\_\_ Fax # (\_\_\_\_) \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Business Structure:  Sole Proprietorship  Partnership  Corporation  Government  LLC

Date Established: \_\_\_\_\_ Federal Tax I.D. # \_\_\_\_\_

Name of Principals	Home Address	Telephone #	Soc Sec # & D.L. #
_____	_____	_____	_____
_____	_____	_____	_____

### Local Trade References and Bank

Name	Complete Address	Telephone #	Fax #
1. _____	_____	(____) _____	(____) _____
2. _____	_____	(____) _____	(____) _____
3. _____	_____	(____) _____	(____) _____

Bank Names: \_\_\_\_\_ Branch: \_\_\_\_\_ Tel # (\_\_\_\_) \_\_\_\_\_ Fax # (\_\_\_\_) \_\_\_\_\_

Date Account Opened: \_\_\_\_\_ Acct#: \_\_\_\_\_ Officer \_\_\_\_\_

Are your purchases exempt from sales tax?  Yes  No  
If yes, a copy of the Resale Tax Certificate must accompany this credit application.

Do you prefer a purchase order number on invoices/packing slips?  Yes  No

Do you prefer prices on bills of lading/packing slips?  Yes  No

Do you prefer multiple mailed invoice copies?  Yes  No  
If yes, how many would you prefer? \_\_\_\_\_

Do you request the invoices faxed/emailed to your accounts payable office?  Yes  No  
If yes, please provide the fax/email number/address. \_\_\_\_\_

You expressly agree and understand that regardless of your answers to the immediate four questions, Mission Electric Supply, Inc. is not required under the terms of this applications of credit to provide you with purchase orders, prices on bills of lading/packing slips, multiple invoice copies or invoices emailed, but that Mission Electric Supply, Inc. will attempt to provide such merely as a courtesy. You further agree and understand that you are not excused from paying for material purchased from Mission Electric Supply, Inc. in the event that Mission Electric Supply, Inc. fails to extend this courtesy.



## Mission Electric Supply, Inc. Terms and Conditions of Credit Sale

The Purchaser hereby acknowledges that, in the event that Mission Electric Supply, Inc. in its sole discretion, grants credit to Purchaser, Purchaser intends to purchase merchandise from Mission Electric Supply, Inc. and intends to continue to make intermittent purchases. The following terms and conditions will govern such purchases:

1. All orders are subject to acceptance by Mission Electric Supply, Inc. in its sole discretion;
2. Prices are subject to change without notice, unless otherwise stated;
3. All payments on account must be made within the terms stated on each invoice;
4. Accounts immediately become past due if not paid within the term stated on the invoice;
5. Mission Electric Supply, Inc. will charge a service charge of 1.5% per month (18.0% per annum), or the maximum legal rate, whichever is less. The service charge will be assessed on the past due portion of the account. In the event that outside collection efforts are necessary, the undersigned hereby agrees to pay reasonable collection costs, disbursements and attorney's fees;
6. Purchaser agrees to pay all taxes unless a Resale Tax Certificate is supplied to Mission Electric Supply, Inc., and Purchaser acknowledges that the prices quoted do not include any taxes;
7. Purchaser acknowledges that all claims for shortages (other than those lost in transit) must be made in writing within five (5) days after receipt of shipment, or any claim for shortages is waived;
8. Purchaser agrees that Purchaser's receipt of any invoice setting forth the amount owed to Mission Electric Supply, Inc. accurately represents Purchaser's account stated regarding said invoice unless, within thirty (30) days of receipt of the invoice, Purchaser objects to the invoice in writing and said written objection is delivered to Mission Electric Supply, Inc.;
9. Mission Electric Supply, Inc. shall not be held responsible or held liable for damages resulting from causes beyond its control or caused by fire, flood, accidents, delay in transit, labor difficulty, inability of our normal sources of supply to ship, any law, act or regulation of any government body;
10. **Products sold by Mission Electric Supply, Inc. are warranted only to the extent of any applicable manufacturer's warranty;**
11. Mission Electric Supply, Inc. reserves the right to limit or deny the extension of credit to Purchaser at its sole discretion and without recourse to the Purchaser and without notice to the Purchaser;
12. Purchaser acknowledges that Purchaser may or may not issue signed purchase orders and authorizes Mission Electric Supply, Inc. to take orders verbally, via telephone, by facsimile or computer transmission and to act upon such orders as if a signed P.O. was issued;
13. If Purchaser does not pay the balance when due or breaches any other terms of the Credit Application, Mission Electric Supply, Inc. may demand the entire unpaid balance to be paid immediately and as provided by law, commence any legal action for collection of the balance due;
14. Purchaser shall indemnify and hold harmless Mission Electric Supply, Inc. against all damage resulting from liabilities incurred to Purchaser or to any third party as a result of Purchaser's order of material from Mission Electric Supply, Inc.

Terms or conditions of any purchase order or other form issued by the purchaser, which are in addition to, modify or are inconsistent with the Mission Electric Supply, Inc. Terms and Conditions will not be binding upon Mission Electric Supply, Inc. unless agreed to in a separate writing executed by an officer of Mission Electric Supply, Inc.

Purchaser hereby authorizes the bank(s) and/or supplier(s) named on this Application to release any and all information to Mission Electric Supply, Inc. with regard to the financial condition, credit history, account balances and the like to Mission Electric Supply, Inc. A copy of this Authorization shall be as valid as the original.

Name of Firm: \_\_\_\_\_

Date Signed: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

For good consideration, and as an inducement for Mission Electric Supply, Inc. to extend credit, it is hereby agreed that the undersigned does personally guaranty the prompt, punctual and full payment of all monies owed on the open account.

By: \_\_\_\_\_

**Please return the signed credit application along with the most recently audited company financials. Thank you.  
You may fax to 210-270-8320 or 210-224-1723.**